

**Pandit Dwarka Prasad Mishra
Indian Institute of Information Technology,
Design & Manufacturing Jabalpur**

Minutes of 24th meeting of the Board of Governors held on July 24, 2013 from 12.30 pm onwards in the Conference Hall, MHRD, Shastri Bhawan, New Delhi.

Members present:

Prof. S. V. Raghavan Scientific Secretary Office of the PSA, Govt. of India	Chairman
Prof. U. B. Desai Director, IIT Hyderabad	Member
Shri D. M. Gupta IOFS (Retd) Former DGOF & Chairman Ordnance Factory Board	Member
Prof. Ashok Jhunjhunwala Professor, IIT Madras	Member
Shri Amit Khare Joint Secretary Department of Secondary & Higher Education, MHRD, Govt. of India	Member
Dr. Ajay Kumar Joint Secretary E-Infrastructure/E-Learning Group Dept. of Electronics and Information Technology Govt. of India	Member
Prof. Pradeep Mathur Director, IIT Indore	Member
Prof. Aparajita Ojha Director, PDPM IIITDM Jabalpur	Member (Ex-officio)
Prof. Tanuja Sheorey Professor, PDPM IIITDM Jabalpur	Member
Prof. Puneet Tandon Professor, PDPM IIITDM Jabalpur	Member
Shri R. P. Dwivedi Deputy Registrar, PDPM IIITDM Jabalpur	Acting Secretary

Amit Khare

Following members expressed their inability to attend the meeting due to their prior commitments. Leave of absence was granted to them by the Chairman, BOG.

Shri Ashish Kumar Chauhan
Managing Director and CEO
Bombay Stock Exchange

Shri Hari Ranjan Rao,
Secretary, Chief Minister's Office and
Department of Information Technology,
Government of M.P

Prof. R. K. Shyamasundar
Professor, Tata Institute of Fundamental Research

Prof. G. K. Sharma
IIT Gandhinagar

BOG/24/1	Opening remarks by the Chairman
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The Chairman, Board of Governors welcomed all the members. He briefed the members about the infrastructure development at the Institute campus. He also mentioned about the establishment of Amada Manufacturing Centre at the Institute with two sophisticated CNC manufacturing machines gifted by Amada Company, Japan to IIITDM Jabalpur. He also expressed his satisfaction over the increased enrolment of Ph.D. students in the Institute and invited all the members of the BOG for the 5th Convocation of the Institute scheduled for 30th July 2013.

BOG/24/2	Overview and Action Taken Report by the Director
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Director presented the following facts in her report.

Academics –

1. Fifth Convocation of the Institute is scheduled on July 30, 2013. Mr. Mohandas Pai has consented to be the Chief Guest and Shri Ashok Thakur, Secretary Higher Education, MHRD will be the Guest of Honour. The Senate has recommended names of 135 students for award of degrees as per the following break up. PhD - 1, M. Tech -14 and M. Des-5, B. Tech. 115.
2. Medals and awards – Chairman's Gold Medal and 13 other medals have been recommended by the Senate.
3. A joint M. Tech. programme with IIITM Gwalior on "Intelligent Systems" has been approved by the Senate. The programme will be offered to students of both the Institutes and lectures will be delivered online by faculty of both the Institutes. Students will also be encouraged to visit the other institute for a period of atleast

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four weeks to explore the possibilities of joint supervision of their projects by faculty of both the Institutes. The programme will start from the next academic session.

4. A dual degree programme for master's students is implemented, giving students option to convert their Master level programme to dual degree master-doctoral programme.

Faculty –

1. Selection Committee meetings for faculty selection in CSE, ECE, ME, English, Design and Mathematics have been held and recommendations are being placed before the Board in the present meeting.
2. Ph.D. thesis of Dr. Sachin Kumar Jain has been awarded with POSCO Power system Award 2013 for his Ph.D. thesis titled "Estimation of Stationary and Time-varying Harmonics in Emerging Power Systems" completed from IIT Kanpur.
3. Twenty eight research publications in 2013 as per SCOPUS data base. Out of this fifteen contributions are based on the research done by undergraduate students during their project based internships of six months.

New Projects –

1. The Institute is working on a project of Ordnance Factory Board regarding certain design refinement.
2. The Institute is also working on another important project of automation of "No Entry System" for heavy vehicles during the day time to prevent and avoid accidents. The aim is to provide an automated solution to the Police Department of Jabalpur.

Workshops/Conferences –

1. School on Advance Algorithms – June 11-14, 2013 jointly organized by the Institute and Indo-German Max Planck Center for Computer Science.
2. Training programme on "CNC Programming, Simulation and Operation" July 1-12, 2013.
3. Training Programme for Improving the efficiency of administrative and technical staff, May 14-18, 2013.
4. Special Training Programme started for Improving the English Communication skills of staff.
5. Workshop on "Research Trends in Nanofabrication with TCAD Simulation" – May 25-27, 2013.
6. MATLAB Workshops for Engineering Computations – April 20-21, 2013 and proposed during August 30-September 1, 2013.
7. IEEE CARE 2013 (Control, Automation and Robotics Engineering) is scheduled during December 16-18, 2013.

Sachin Kumar Jain

The institute approved the budget proposal (development plan) for the F.Y. 2013-14 within allocated funds by the MHRD Government of India of Rs. 8000.00 lakhs under plan grant as recommended by the Finance Committee. The budget head wise details of salary, general expenses and for creation of capital assets is given below:

Amount in Rs. Lakhs

BUDGET HEAD	SALARY	GENERAL EXPENSES	CREATION OF CAPITAL ASSETS	TOTAL
OPENING BALANCES	85.04	00.00	00.60	85.64
EXPENSES PLANNED	752.80	1300.28	6032.56	8085.64
TOTAL GRANT	667.76	1300.28	6031.96	8000.00

Some members expressed their concern regarding underutilization of funds from the research project budget heads.

(ii) To consider the recommendations of the Sub-committee on Purchase Manual of the Institute

Since the manual was not recommended by the Finance Committee to the Board, the item was withdrawn.

BOG/24/6	To consider the recommendations of the sub-committee of the BOG to frame the recruitment rules for faculty and non-teaching staff.
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It was decided to circulate a copy of the modified recruitment rules as per the recommendations of the Committee constituted for the purpose. The matter was deferred for consideration in a subsequent Board meeting.

BOG/24/7	Proposal for policy decision on Career Advancement Scheme (CAS) Faculty joined after 18-8-2009 and other issues.
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The matter was deferred.

BOG/24/8	Recommendations of the Selection Committees for faculty positions and career advancement
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Appointment of following persons on the positions shown against their names were approved by the Board, based on the recommendations of the Selection Committees constituted for each discipline (as per the rules laid down in the MOA).

SI No.	Name	Selected for the post of	Pay Band /Grade Pay	Pay in Pay band	Remarks /term/ nature of
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					appointment
1.	Dr Jawar Singh (UR) (ECE)	Associate Professor	37400-67000(PB.IV) AGP-9000	Minimum on scale as per rules.	Regular
2.	Dr Sachin Kumar Jain (UR) (ECE)	Assistant Professor	15600 – 39100 (PB.III) AGP 7000	Pay protection + 3 increments + 7 increments*	Regular
3.	Dr Matadin Bansal (UR) (ECE)	Assistant Professor	15600 – 39100 (PB.III) AGP 7000	Minimum on scale + 9 increments	On contract For a period of three years
4.	Dr Mohd. Zahid Ansari (OBC) (ME)	Assistant Professor	15600-39100 (PB-III) AGP Rs. 7000	Minimum on scale + 10 increments	On contract for a period of three years
5.	Dr Mamta Anand (UR) (English)	Assistant Professor	15600-39100 (PB-III) AGP Rs. 7000	Rs. 21750+AGP	Regular **
6.	Dr Prabir Mukhopadhyay (UR) (Design)	Associate Professor	37400-67000 (PB-IV) AGP Rs. 9000	Minimum on the scale as per rules	Regular
7.	Dr Sonal Atreya (PH) (Design)	Visiting Faculty	15600 – 39100 (PB.III) AGP 6000	Minimum on the scale as per rules	On contract for a period of three years
8.	Dr Sraban Kumar Mohanty (UR) (CSE)	Assistant Professor	15600-39100 (PB-III) AGP Rs. 7000	Rs. 22680+ 1 increment	Regular
9.	Dr Umarani Jayaraman (OBC) (CSE)	Assistant Professor	15600 – 39100 (PB.III) AGP 6000	Rs. 15600 + 10 increments (Non compounded)	On contract for a period of three years
10.	Dr Vinod Kumar Jain (UR) (CSE)	Assistant Professor	15600 – 39100 (PB.III) AGP 6000	Rs. 15600 + 11 Non compounded increments	On contract for a period of three years
11.	Mr Manish Kumar Bajpai (UR) (CSE)	Visiting Faculty	15600 – 39100 (PB.III) AGP 6000	Rs. 15600 + 7 Non compounded increments*	On contract for a period of one year
12.	Dr Manoj Kumar Panda (UR) (Mathematics)	Assistant Professor	15600 – 39100 (PB.III) AGP 6000	Rs. 15600 + 9 increments	On contract for a period of one year
13.	Mr Nihar Kumar Mahato	Assistant Professor	15600 – 39100 (PB.III) AGP 6000	Rs. 15600 + 1 increment +7	On contract for a period

Sachin Jain

	(OBC) (Mathematics)			Non-compounded increments*	of three years
14.	Dr Goutam Dutta (ME)	Associate Professor (CAS)	37400-67000 (PB-IV) AGP Rs. 9500	Minimum on scale as per rules	From the date of eligibility.
15.	Dr Dinesh Kumar Vishwakarma (ECE)	Associate Professor (CAS)	37400-67000 (PB-IV) AGP Rs- 9500	Minimum on scale as per rules	From the date of eligibility.
16.	Dr Asutosh Srivastava (ECE)	Associate Professor (CAS)	37400-67000 (PB-IV) AGP Rs- 9500	Minimum on scale as per rules	From the date of eligibility.

*7 non-compounded increments to be given on producing Ph.D. degree certificate.

** Approval was given to extend the term of her contract appointment as assistant professor (English) at the Institute upto July 30, 2013 to provide continuity in her services.

Following candidate had stated in his application that he had submitted his thesis for award of the Ph.D. degree. It was suggested by the Board to obtain the information from the candidate/ IIT Indore about the status of his Ph.D. thesis before issuing him the appointment letter as per the following recommendations of the selection committee.

Mr. Varun Bajaj (UR) (ECE)	Assistant Professor	15600 – 39100 (PB.III) AGP 6000	Minimum on scale + 7 increments	On contract For a period of three years
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BOG/24/9	To consider for approval of creation of faculty positions
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The Board approved the recommendation to create the following (thirty nine) faculty positions for submission to the MHRD for its approval. These recommendations were as per the student-teacher ratio of 12:1. The Board also approved the proposal for abolition of 1 post of Research Engineer, 1 post of Design Engineer and 1 post of Research Scientist and to seek faculty positions in place of these positions from the MHRD.

Post	Grade Pay and Pay Band	Proposed for creation	Total posts (Existing + proposed posts)
Professor	10500/10000 (PB.IV)	03	11
Associate Professor	9500/9000 (PB.IV)	11	27
Assistant Professor	8000/7000/ 6000(PB.III)	25+3*	56+3=59
Total after proposed posts		39+3*=42	94+3=97

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Post	Grade Pay and Pay Band	Proposed for abolition	Total posts after abolition
Research Scientist	8000(PB.III)	01	00
Research Engineer	6000/5400 (PB.III)	01	07
Design Engineer	5400 (PB.III)	01	00

BOG/24/10	Application of Dr. Goutam Dutta, Assistant Professor (Mechanical Engineering) for a leave of one year to pursue post-doctoral research in the University of Western Ontario, Canada
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Dr. Goutam Dutta, Assistant Professor (Mechanical Engineering) was granted leave with pay and allowances as applicable for a period of ten months to pursue post-doctoral research in the University of Western Ontario, Canada.

BOG/24/11	Adoption of Govt. of India policy for grant of advance increments to Stenographers of Subordinate Offices on qualifying speed test in the Shorthand at 100/120 w.p.m. as per Government of India rules.
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The Board approved the adoption of Govt. of India policy for grant of advance increments to Stenographers of Subordinate Offices on qualifying speed test in Shorthand at 100/120 w.p.m. as per Government of India rules.

BOG/24/12	Adoption of Govt. of India rules for retirement benefits including gratuity, leave encashment etc.
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The Board deferred the agenda and suggested to place it in a subsequent meeting with details and copies of orders on retirement benefits as applicable to NPS employees also issued by the Department of Personnel and Training / adopted by any other centrally funded autonomous educational institution created after 1-1-2004.

BOG/24/13	Approval on providing accessibility of Agenda and Minutes of the Meetings of the Board of Governors and other Statutory Committees to public as per the provisions of the RTI Act 2005.
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The Board approved the proposal to label agenda and relevant portions of minutes of past and future meetings of BOG, FC and BWC to be confidential as per the RTI act 2005. The Board also approved to provide public access to the minutes and agenda of the above mentioned statutory committees as per the RTI act 2005.

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(1) Ratification of approval accorded by the Chairman, BOG for Annual Accounts for the Financial Year 2012-13.

The BOG ratified the decision taken by the Chairman, BOG for approving the annual accounts for the financial year 2012-13.

(2) Ratification on the names of caste representatives called for selection committees for faculty positions

The Board suggested replacing the phrase "caste representative" by the phrase "representative of the reserved category". The Board ratified the decision taken by the Director. The Board also approved the names to serve as representatives of the reserved category in selection committees for group A positions.

(i) Demand on account of short deduction raised by Income Tax Officer and the matter is in appeal

The Director briefed the Board members on the demand raised by the Income Tax Office, Jabalpur. It was informed that an appeal has been filed before the Commissioner of Income Tax (Appeals), Jabalpur for quashing the order of ITO. Another appeal for staying the demand has also been filed in the Office of the Commissioner of Income Tax (TDS), Bhopal. The Board noted the same with satisfaction.

(ii) Appointments

Appointments of the following persons on the post of assistant professor were noted by the Board:

Dr. Manoj Singh Parihar, Assistant Professor on temporary basis for a period of two years. Mr. T. V. K. Gupta as visiting faculty on temporary basis upto December 31, 2013.

It was also reported to the Board that the following persons have joined the Institute.

- (1) Dr. Manoj Singh Parihar, Assistant Professor in Electronics and Communication Engineering.
- (2) Mr. Shekhar Chatterjee, Visiting Faculty in Design
- (3) Ms. Sangeeta Pandit, Visiting Faculty in Design
- (4) Mr. Akio Haga Visiting Professor in Japanese language
- (5) Ms. Izumi Haga Visiting Scholar Fine Arts and Design

Appointment of Ms. Tulika Ruth Nelson: The institute had advertised the post of Placement Officer against the sanctioned post of placement-cum-public relations

Manoj Singh Parihar

officer in view of the urgency of appointment on temporary basis to enhance the placement activities. Walk-in-Interviews were conducted and Ms. Tulika Ruth Nelson has been appointed on the post on pure temporary basis for a period of one year (extendable) on a consolidated salary of Rs. 47000/- per month. She was serving on the same post earlier.

The following legal cases reported to the Board were noted with satisfaction.

(iii) **Legal cases – Status**

The director briefed the Board on the under mentioned ongoing legal cases in the Hon'ble High Court of MP, Jabalpur:

- (1) WP No. 9986/2013 Anamika Verma (Student) Vs. Union of India & Others.
- (2) WA No. 26/2013 Satyendu Mohan Srivastava Vs. Union of India & Another.
- (3) WP No. 7185/2012(S) Dr Subir Singh Lamba Vs. PDPM-IIITDM Jabalpur & Others.

BOG/24/16	Any other item with the permission of the Chairman
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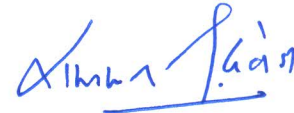
(i) **Renumbering of BOG meetings:**

The Board approved renumbering (relabeling) of all the past and future Board meetings in a sequential order in place of the current system of year wise numbering.

(ii) **Nomination for Dean (P&D):**

On the recommendation of the Director of the Institute the BOG approved the nomination of Prof. Puneet Tandon as Dean (P&D) for the second term w.e.f. from the date of notification for a period of three years.

The meeting ended with a vote of thanks to the Chair.

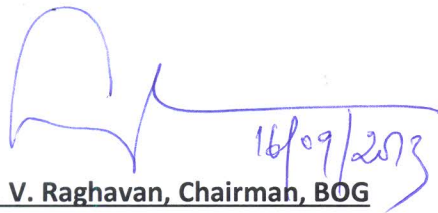


Ram Phal Dwivedi
Acting Secretary, BOG

Submitted for the kind approval please,



Prof. (Ms.) Aparajita Ojha



Prof. S. V. Raghavan, Chairman, BOG